



Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

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Clerk: Mrs Daniela Baylis

Assistant Clerk Finance: Lissi Watt

A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the **Estates Committee** on **Monday 19th June 2023** at Beechen Hall, Wildfell Close Chatham ME5 9RU commencing at **7.30 pm** when it is proposed to transact the following business:

1. Election of Committee Chairman.

2. Election of Committee Vice-Chairman

3. Apologies and Non-Attendance

To consider if apologies are acceptable.

4. Declaration of Interest or Lobbying

Members are required to declare any interests, requests for dispensation, lobbying or changes to the Register of Interests.

5. Minutes of Previous Meeting (Page 3-7)

To consider the minutes of the prior meeting and if in order to sign as a true record.

Adjourn the meeting to allow the public or press to comment

6. Matters Arising from Previous Minutes

Any other matters arising from the minutes of the previous meeting.

7. Actions From Previous Minutes. (Page 7).

8. Out Of Meeting Decisions to Ratify.

No out of meeting decisions.

9. Beechen Hall

9.1 Income & Expenditure Scribe Report. (Page 7-8).

9.2 Account balances. (Page 8).

9.3 Accident Report – None at the time of compiling the agenda.

9.4 Pipe Boxing In (Page 8)

9.5 Hirer Refund Request.

None.

9.6 Hall Hire Fees – Regular

To be returned at a later date

9.7 Skip Hire. (Page 9)

9.8 Hirer Correspondence (Page 9)

9.9 Car Park Cleaning. (Page 9-10)

9.10 Legionella Compliance Quotes (Page 10)

9.11 List of items from Grant Application (Page 10-11)

10. Matters for Information

11. Dove Hill Allotments

11.1 Allotment Report. (Page 11).

11.2 Income & Expenditure Scribe Report. (Page 11).

12. Parish Managed Play Areas/Open Spaces

12.1 Impton Lane Open Space.

Parish Caretaker inspections raised no concerns.

12.2 Franklin Drive Play Area. (Page 11-12).

12.3 Weaving Diamond Jubilee Orchard. (Page 12-13).

12.4 Other Parish Areas. (Page 13-15).

13. Policies and Procedures for Review

None on this Agenda

14. Boxley Churchyard (Page 15)

Clerk's Update.

15. Matters for Decision.

16. Date of Next Meeting

Monday 14th August 2023 commencing at 7.30 pm at Beechen Hall. Items for the agenda must be with the parish office no later than 7th August 2023.

Daniela Baylis

Daniela Baylis
Clerk to the Council

Date 12th June 2023